

Procedure for Dematerialization of shares

A. If holding share certificate of Face Value of Rs.100/ each:

- Send original share certificate of face value of Rs.100/-each for exchange with the share certificate of face value of Rs.10/-
- Please contact Company for KYC.
- For KYC, refer KYC updated in Investor Relation Procedure section.
- If you lost your share certificate, please complete the procedure for loss of share certificate and to get Share Certificate of Rs.10 face value.
- For procedure related issue of loss of share certificate, please refer procedure as mentioned in Investor relation procedure section.

B. If holding share certificate of Face Value of Rs.10/ each

a) If number of shares is Ten or less than ten (if holding multiple folio number of shares in one folio is Ten or less than Ten)

- If you have not opted to hold Century Enka Shares as per Scheme of Arrangement between the Company and its Shareholders and approved by the Hon'ble High Court at Calcutta on September 11, 2001. Your share had been cancelled and equal number of 12% Secured Redeemable Cumulative Non-Convertible Debentures of Rs.71/- each were issued.
- As per terms of the issue of debentures, the said debentures were redeemed on 1st October, 2004 and Redemption cum Interest Warrant had already been dispatched in year 2004.
- If you have not encashed the Redemption cum Interest Warrant, the said amount had been transferred to Investor and Education Fund (IEPF) Authority.
- To claim Redemption cum Interest Warrant from IEPF Authority, you need follow procedure of claim of Redemption amount from IEPF Authority. Refer Investor Relation Procedure section.
- Under the said Scheme of Arrangement, 10 (ten) equity shares or less of CEL held in a folio in physical form were cancelled unless a written intimation was received from the shareholders on or before November 02, 2001 being the Record Date expressing their desire to continue to hold the equity shares. In lieu of the equity shares cancelled as aforesaid, equal number of 12% Secured Redeemable Cumulative Non-Convertible Debentures of Rs.71/- each were issued. Hence these shares were cancelled and cannot be dematerialized.

b) If you opted to hold Century Enka Shares or number of shares are more than 10 in one folio

- If you are receiving dividend regularly then contact Depository Participant where you are having your demat account for dematerialization of shares.
- If you not having Demat account, open a Demat Account with any Depository Participant of your area dematerialization of shares or to claim share from IEPF
- If have not received dividend for the period more than seven years, your share has been transferred to Investor Education Protection Fund (IEPF) Authority.
- To claim share from IEPF authority, please follow procedure, claim share from IEPF authority in Investor Relation Procedure section
- You can claim shares in demat form only.

C. If you holding Shares of erstwhile Rajashree Polyfil Limited

- The said Company merged in Century Enka Limited in the year 1998.
- Submit the original share certificate of erstwhile Rajashree Polyfil Limited for exchange of share certificate with share certificate of Century Enka Limited.
- If you lost your share certificate, please complete the procedure for loss of RPL share certificate and release of share certificate of Century Enka Ltd.
- For procedure related issue of loss of RPL Share certificate, refer procedure for release of CEL share certificate in Investor relation procedure section.

D. If earlier, you holding Shares of Rajashree polyfill Limited and received share of Century Enka Limited

- If number of share of Century Enka Limited is Ten or less than Ten in one folio-- Please refer procedure B(a) mentioned above.
- If number of share of Century Enka Limited is more than Ten --- Please refer procedure B(b) mentioned above.