

Procedure for change of Address

- a) An application for change of address duly signed by the first registered holder, specifying the new as well as the old address along with below mentioned documents:
- Copy of PAN Card (front & back)
 - Copy of Aadhar Card (front & back)
 - Proof of old address (any one):
 - (a) Self-attested copy of Voter ID
 - (b) Self-attested copy of Passport
 - (c) Self-attested copy of latest utility bill (Telephone Bill, Electric Bill, Bank Passbook, Bank Statement not older than three months) in the name of first Shareholder
 - (d) Notarized copy of Ration card along with self-attested original utility bill in the name of family member. (mention relationship)
 - (e) Original copy of allotment letter of shares
 - Proof of new address (any one):
 - (a) Self-attested copy of Voter Id
 - (b) Self-attested copy of Passport
 - (c) Self-attested copy of latest utility bill (Telephone Bill, Electric Bill, Bank Passbook, Bank Statement not older than three months) in the name of first Shareholder
 - (d) Notarized copy of Ration Card along with self-attested copy of utility bill in the name of family member (mention relationship).
- b) Kindly update your KYC details by furnishing information and documents as per KYC procedure mentioned under Investor Section.
- c) E-mail the **duly filled, signed and dated** documents on RTA email id with cc to Company e-mail id.
- d) Courier the original documents to the address of Registrar and Transfer Agent.
- e) E-mail the courier slip as proof of dispatch to RTA email id with cc to Company e-mail id.
- f) Email id and Address of RTA and the Company has been mentioned in **General Information Section.**