

EXCHANGE OF CENTURY ENKA LIMITED SHARE CERTIFICATES IN LIEU RAJASHREE POLYFIL LIMITED SHARE CERTIFICATES

1. An application signed by Shareholder to claim shares in lieu of Rajashree Polyfil Shares.
2. Exchange service letter in **Form ISR-4**
3. Original Share Certificates of Rajashree Polyfil Ltd.
4. If shares claimed by legal heirs, then follow the procedure of transmission of shares
5. In case of loss of share certificates, follow the procedure of issue of duplicate shares certificate
6. *KYC Documents of shareholders

Notes:-

- *** KYC Documents of claimant(s)/shareholder(s)**
 1. KYC request in **Form ISR-1**
 2. Signature Attestation by Bank in **Form ISR-2**
 3. Nomination registration in **Form SH-13** or Opt out of Nomination in **Form ISR-3**
 4. Original cancelled cheque leaf or Copy of Bank Passbook certified by Bank
 5. Self-attested and dated PAN and Aadhar card copy
- Company/RTA will process the request and will issue Letter of Confirmation and send it through registered/speed post to the postal address of Shareholder or through e-mail with e-sign and /or Digital signature
- Shareholder shall submit Demat Request with Depository along with Original Letter of Confirmation within 120 days from the date of issuance of Letter of Confirmation.
- In case of non-receipt of Demat request from the securities holder/claimant within 120 days of the date of Letter of Confirmation, the shares will be credited to Suspense Escrow Demat Account of the Company.

Note: Furnishing of PAN, KYC details and Nomination is mandatory for holders of physical securities.